ASSAM DON BOSCO UNIVERSITY
MEETING OF THE ACADEMIC COUNCIL – 4 JULY 2015

AGENDA

AC:2015:JUL04:01 Prayer and welcome by the Chairperson (Fr Stephen Mavely)
AC:2015:JUL04:02 Approval of the Minutes of the meeting of the Academic Council held on 6 December 2014 (Basil Koikara)

Administrative Matters (Joseph Nellanatt)
AC:2015:JUL04:03 Outgoing and New Members of the Academic Council

Academic Matters

AC:2015:JUL04:04 Approval of the results and list of those graduating at the fourth convocation of the University (Fr. Joseph Nellanatt)
AC:2015:JUL04:05 Introduction of Choice Based Credit System (CBCS) (Stephen Mavely)
AC:2015:JUL04:06 Changes in Course Structures and Syllabi in HSS Departments (Basil Koikara)
AC:2015:JUL04:07 Changes in Course Codes due to introduction of CBCS (Basil Koikara)
AC:2015:JUL04:08 Changes in Course Structure of MTECH (Basil Koikara)
AC:2015:JUL04:09 Approval of Syllabi
  Semester I of Integrated MSC-PHD (JN Vishwakarma)
  Semester V of Mechanical Engineering (Leena Nemade)
  Course Structure and Syllabus for MTECH CVE Sem 1 (Prof. Manoranjan Kalita)
  Course Structure and Syllabus for BCA+MCA Sem 1 (Dr. V Jayanta Singh)
AC:2015:JUL04:10 Revision and Modification of certain courses (Basil Koikara)

AC:2015:JUL04:11 New Academic Programmes
1. 2015-16: Masters in Participatory Action Research (Joseph Nellanatt)
2. 2015-16: Bachelor of Arts (Philosophy Honours) (Joseph Nellanatt)
3. PG Diploma in Instrumentation and Design (Sunandan Baruah)
4. 2016-17: Bachelor of Education (B Ed), and integrated Bachelor of Education and Master of Education (B Ed-M Ed) (Paul Pudussery)
5. Distance Education Programmes (subject to approval of Distance Education Bureau of University Grants Commission) (Stephen Mavely)
   II. MSc in Psychology
   III. BA and MA in Philosophy, and in Religious Studies
   IV. BCA, BBA, B Com

AC:2015:JUL04:12 Any Other Matter (with the permission of the Chair)
AC:2015:JUL04:13 Concluding Prayer (Joseph Nellanatt)

MINUTES
AC:2015:JUL04:01 - Prayer and welcome by the Chairperson (Fr Stephen Mavely)
The Chairperson, Fr. Stephen Mavely, the Vice Chancellor welcomed all the members of the Academic Council and Board of Management to the joint meeting of the two Bodies of the University. The chairperson requested the members to place themselves in the presence of God and pray silently for a while for the successful conduct of the meetings. The silent prayer was concluded by a recitation of the prayer, “Our Father”.

AC:2015:JUL04:02 - Approval of the Minutes of the meeting of the Academic Council held on 6 December 2014 (Basil Koikara)
Dr. Basil Koikara, the Secretary, proceeded to present the highlights of the minutes of the previous meeting of the Academic Council held on 6 December 2014. The minutes had been passed around among the members prior to the meeting. The members of the meeting approved the minutes.

Administrative Matters (Joseph Nellanatt)
AC:2015:JUL04:03 - Outgoing and New Members of the Academic Council
Asst. Professors Alexy Bhowmick and Joseph Karipadam, who had been members of the Academic Council, had left the service of the University, one for higher studies and the other on a different assignment by the Religious Order to which he belonged. They were thus no longer members of the
Academic Council. The Chairperson placed on record the appreciation of the University for their services, both as members of the teaching faculty and particularly as members of the Academic council. It was proposed that the Registrar write a letter of appreciation to the two members.

Academic Matters

AC:2015:JUL04:04 - Approval of the results and list of those graduating at the fourth convocation of the University (Fr. Joseph Nellanatt)

As the Controller of Examinations, Fr. Francis Fernandez was unable to be present for the meeting as he was away for pressing personal reasons, Fr. Joseph Nellanatt, the Pro Vice Chancellor presented before the Academic Council the list of persons who would be awarded their degrees during the forthcoming convocation of the University. The list is attached with these minutes. It was brought to the notice of the members of the Council that there would be a few more persons who would become eligible to receive the degree during the coming two months. The Academic Council resolved to approve students who were on the existing list and those who would become eligible in the coming two months, for the award of the respective degrees. Dr. Paul Pudussery proposed the resolution and Fr. CM Paul seconded the resolution and it was duly passed by the Academic Council. As the meeting was a joint meeting with the Board of Management, the Board of Management simultaneously approved the resolution.

AC:2015:JUL04:05 - Introduction of Choice Based Credit System (CBCS) (Stephen Mavely)

The chairperson informed the gathering that the UGC has been insisting that all universities adopt the Choice Based Credit System (CBCS) for imparting higher education, so that students may be able to opt for courses of their choice and obtain degrees in a flexible manner. There is some resistance to its adoption from different universities from different parts of the country. Even though our University has been following the main tenets of the CBCS right from its inception, a series of discussions had been going on concerning the adoption of CBCS in toto. The Vice Chancellor invited the Academic Council to adopt a formal resolution to implement the CBCS in our university. The resolution was proposed by Dr. JN Vishwakarma and seconded by P Joseph and was consequently passed by the Academic Council. As the meeting was a joint meeting with the Board of Management, the Board of Management approved the resolution.

AC:2015:JUL04:06 - Changes in Course Structures and Syllabi in HSS Departments (Basil Koikara)

To introduce more elective courses for the benefit of the students, both structural and content changes had to be made for programmes offered by the departments of the School of Humanities and Social Sciences. Due to constraints of the course structure (internships, continuous field work, etc.), it was proposed that School level electives be offered only in the first two semesters of the programmes. The Course Structures (and detailed syllabi) were presented to the Academic Council. The Academic Council approved them and the Board of Management accepted the proposals for implementation. The Course Structures and Syllabi are attached to these minutes.

AC:2015:JUL04:07 - Changes in Course Codes due to introduction of CBCS (Basil Koikara)

Dr. Basil Koikara informed the gathering that the current course codes of the University contain characters indicating the programme for which the course is offered, and the semester in which it is offered, in addition to information about the department which offers the programme. In view of the adoption of the CBCS, it would be necessary to remove indicators about the programme and the semester from a course code. He presented a report on the required rationalisation which is included with these minutes. The Academic Council approved the proposed structure of the course codes and the Board of Management took it up for implementation.

AC:2015:JUL04:08 - Changes in Course Structure of MTECH (Basil Koikara)

The School Board of Studies of the School of Technology has proposed that the course work for MTECH be completed within two semesters so that it will be possible for the students to take up project work outside the University, in particular in foreign Universities. The Academic Council deliberated on this proposal and resolved that the course work for MTECH shall be completed within two semesters. A copy of the proposed course structure is attached with these minutes.

In the discussion that ensued, it was suggested that some external examiners may also be called for the research seminar presentations of the students.

AC:2015:JUL04:09 - Approval of Syllabi

Semester I of Integrated MSC-PHD (JN Vishwakarma)

The detailed syllabus for the 1 Semester of the Integrated MSC-PHD programme in the School of Life Sciences was presented by Prof. JN Vishwakarma. As the Academic Council considered the syllabus, it
was proposed that the School of Technology could prepare a similar course structure for an integrated MTECH-PHD programme.

Semester V of Mechanical Engineering (Leena Nemade)
The detailed syllabus for BTECH Mechanical Engineering fifth semester was presented by Ms. Leena Nemade.

Course Structure and Syllabus for MTECH CVE Sem 1 (Prof. Manoranjan Kalita)
The detailed syllabus for MTECH Civil Engineering, First semester was presented by Prof. Manoranjan Kalita.

Course Structure and Syllabus for BCA+MCA Sem 1 (Dr. Y Jayanta Singh)
The Course structure for the integrated BCA-MCA programme as well as the detailed syllabus for the first semester of the programme was presented by Dr. Y Jayanta Singh.

After careful consideration and detailed discussion, the Academic Council approved these course structure and syllabi. They were also approved by the Board of Management for implementation from the academic year 2015-16. A copy of the approved course structure and syllabi are enclosed with these minutes.

AC:2015:JUL04:11 New Academic Programmes
2015-16: Masters in Participatory Action Research (Joseph Nellanatt)
A proposal to introduce a Masters Programme in Participatory Action Research in collaboration with Don Bosco National Forum for Youth at Risk was presented by Dr. B Koikara. With the proposed nomenclature, MSC Action Research - Participatory Action Research, the programme would be a two-year programme which would have practical action research periods interspersed with theory classes on campus as well as offered Online. The proposal was accepted for implementation from Autumn Semester 2016. A brief report on the proposal is enclosed with these minutes.

2015-16: Bachelor of Arts (Philosophy Honours) (Joseph Nellanatt)
An expert committee headed by Fr. Francis Fernandez, the controller of examinations had drawn up a course structure for a BA programme in Philosophy. Work on the detailed syllabus is progressing. It is a Philosophy Honours Programme in which the main component is philosophy, while it includes a whole range of other courses. The course structure is placed before the Academic Council for its approval. The proposed course structure is attached with these minutes. The Academic Council proposed that courses in Environmental studies, Psychology and Sociology should also find a place in the programme. This programme would be offered at the Tapesia campus and also in Distance Education mode.

PG Diploma Programmes (Sunandan Baruah)
The department of Electronics and Communications Engineering proposed three one-year PG Diploma programmes - in Embedded Systems, Instrumentation and Design and Digital Signal Processing carrying 35 credits. The course structure of the programme is so formulated that its students may attend classes along with current BTECH / MTECH students. Thus it would not increase workload for the faculty members, or involve further infrastructural requirements. The Academic Council approved the programmes for implementation. The Board of Management resolved that it would be taken up for implementation from the 2015-16 academic year. The Academic Council
placed on record its appreciation to the department of Electronics and Communications engineering for the initiative and suggestions that have come from the department.

2016-17: Bachelor of Education (B Ed), and integrated Bachelor of Education and Master of Education (B Ed-M Ed) (Paul Pudussery)  
Dr. Paul Pudussery, Head, Department of Education reported that as resolved in the Board of Management meeting of 7 March 2015, the University has applied to the NCTE for approval of two programmes – a two-year B.Ed. programme and an integrated B.Ed.+M.Ed. programme of three years’ duration. There would be an inspection towards the end of the year. Work has started on the curriculum. The same will be placed before the Academic Council for approval once it is ready.

Distance Education Programmes (subject to approval of Distance Education Bureau of University Grants Commission) (Stephen Mavely)  
Fr. Stephen Mavely, the chairperson of the Academic Council proposed that the following programmes be introduced in the Distance Education mode in the University, under CODE. He reported that the University has written to the UGC for permission to start these programmes. The process of preparing Self Learning Modules for these programmes has already been started.

1. MA in Human Rights, in Education, in Social Work, in Mass Communication
2. MSc in Psychology
3. BA and MA in Philosophy, and in Religious Studies
4. BCA, BBA, B Com

The Academic Council appreciated the fact that the University was progressing with its distance education programme and approved the initiation of these programmes in the Distance Education Mode.

AC:2015:JUL04:12 Any Other Matter (with the permission of the Chair)  
It was reported that as a part of the Digital India initiative of the Government of India, which has the objective to ensure that Government services are made available to citizens electronically by improving online infrastructure and by increasing Internet connectivity, our University organised programmes at Don Bosco Institute, Kharguli, aimed at popularising Free and Open Source Software. The programme was spearheaded by Fr. Joseph Nellanatt, Vijay Prasad and Fr. Xavier Mattam.

AC:2015:JUL04:13 Concluding Prayer (Joseph Nellanatt)  
The Chairperson, Fr. Stephen Mavely thanked all the members of the Academic Council present at the meeting and the meeting concluded with a brief prayer thanking the Almighty, led by Fr. Joseph Nellanatt. After the prayer, the members of the Board of Management adjourned to the Office of the Vice Chancellor for the next part of the meeting which was only for the members of the Board of Management.

RESOLUTIONS
AC:2015:JUL04:01  
The Academic Council resolves to place on record its appreciation for the contribution of Asst. Professors Jose Karipadam and Alexy Bhowmick who had served as members of the Academic Council during their service with the university. It further resolves that the Registrar shall write a letter to them conveying this resolution of the Academic Council.

AC:2015:JUL04:02  
The Academic Council resolves to approve the students whose names are appended to these minutes and who have successfully completed the course of studies for which they were enrolled with the University, to receive their degrees at the forthcoming convocation of the University. It further resolves to approve the granting of degrees to those students whose names are not in the list, but who would become eligible within the month of August 2015 for the award of the degree.

AC:2015:JUL04:03  
The Academic Council resolves to adopt the Choice Based Credit System for the academic programmes of the University. It further resolves that the system shall be implemented in the School of Humanities and Social Sciences in toto and in other schools as far as practicable within the framework of the existing academic and infrastructural constraints.

AC:2015:JUL04:04  
The Academic Council resolves to approve the new structure of course codes which has
become necessary to reflect the CBCS.

**AC:2015:JUL04:05**
The Academic Council resolves to approve the course structure and/or syllabi of the following programmes, as enclosed with these minutes:
1. Course structures and syllabi of all the departments of the School of Social Sciences
2. MTECH - Course Structure in all disciplines and detailed syllabi for Civil Engineering Semester I
3. Integrated MSC-PHD - Detailed syllabi for Semester I
4. BTECH Mechanical Engineering - Detailed syllabi for Semester 5
5. Integrated BCA+MCA - course structure and detailed syllabi for Semester I

**AC:2015:JUL04:06**
The Academic Council resolves to approve the changes in the detailed syllabi proposed by the various departmental Boards of Studies. The list of courses for which the changes are approved is given below:

**Language Studies:** LSCE0001, LSCE0002

**Physics:** PSQM0021, PSPL6009, PSMP0022, PSCP0025

**Basic Sciences – Chemistry:** CHEC6001

**Civil Engineering:** CVTE0025, CVTE0035, CVHW0031

**Computer Science and Engineering:** CSDM0017, CSG0030, CSAI0007

**Electrical and Electronics Engineering:** EEIN0006, EEOC0013, EEPI0014, EHHV0028

**MA Education:** EDLR0007

**Psychology and Counselling:** PCIG0005, PCIG6001, PCPG6002, PCRP6011, PCCP0017, PCRM0010, PCFC0016

**Mass Communication:** MCTC0008, MCDV0006, MCRM0007, MCMS0009

**Management:** MTIR0022, MTQM0008, MTBS0011, MTEE0021, MTBL0028, MTPM0044, MTRI0049

**AC:2015:JUL04:07**
The Academic Council resolves to introduce the following new academic programmes from the academic year 2015-16
1. PG Diploma in Embedded Systems
2. PG Diploma in Instrumentation and Design
3. PG Diploma in Digital Signal Processing

The Academic Council resolved to introduce the following new academic programmes from the academic year 2016-17
1. Master of Science (MSC) in Applied Research - Participatory Action Research of two years’ duration
2. Bachelor of Arts (BA) in Philosophy of two years’ duration
3. Bachelor of Education (B.Ed.) of two years’ duration
4. Integrated B.Ed. and M.Ed of three years’ duration

The Academic Council resolves to introduce the following new academic programmes in the Distance Education mode through the University Centre for Online and Distance Education (CODE) after obtaining due permissions from the Distance Education Bureau:
1. MA in Human Rights, in Education, in Social Work, in Mass Communication
2. MSc in Psychology
3. BA and MA in Philosophy, and in Religious Studies
4. BCA, BBA, B Com

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Dr. Basil S Koikara
Secretary